Ascot Vale PS Child Safety Induction Pack - Volunteers

28/07/2026

Purpose

Thank you for your interest in volunteering at our school. The purpose of this induction pack is to ensure Ascot Vale Primary School (AVPS) volunteers are familiar with our policies and procedures relating to child safety and understand the important role they play in maintaining and promoting the safety of our students.

Volunteers must read the suite of policies and procedures in the links below before commencing any work where children are likely to be present.

Key messages

- AVPS is committed to the safety and wellbeing of all children. We want children attending our school to be safe, happy and respected.
- We are committed to creating an inclusive environment where diversity is supported and students feel safe to bring their whole selves to school.
- Allegations and concerns relating to the safety and wellbeing of our school community will be treated very seriously and consistently with our policies and procedures.
- We are committed to preventing child abuse, identifying risks early and removing and reducing these risks.
- Everyone has a role to ensure children are safe – if something doesn't feel right, speak up. If you have any concerns about any inappropriate behaviours in the school community, you should speak to the Principal or Assistant Principal. If this would not be appropriate in the circumstances, you can contact the Southwest Regional Office of the Department of Education and Training on 1300 338 691.

Induction materials – must read

This induction pack contains the following documents that all new volunteers must read and familiarise themselves with. Please click on the links to access each document. If you would prefer a hard copy of this pack, please contact the team in the office who will happily provide you with one.

POLICY	LINK	QR CODE / LINK
Volunteers Policy	http://avps.vic.edu.au/uploads/9/5/6/5/95656824/volunteers-policy-june_2026.pdf	
AVPS Child Safety and Wellbeing Policy	https://avps.vic.edu.au/child-safe-standards.html	

Child Safety Code of Conduct	https://avps.vic.edu.au/uploads/9/5/6/5/95656824/avps__css-code-of-conduct_2024_.pdf	
Child Abuse Policy (Including Grooming) – Identification and Response and Procedures	http://avps.vic.edu.au/uploads/9/5/6/5/95656824/avps_child_abuse__including_grooming__policy_2026.pdf	
PROTECT: Four Critical Actions for Schools	PROTECT: Four Critical Actions for Schools – Responding to incidents, disclosures and suspicions of child abuse	
PROTECT: Types of child abuse and what to look for	https://www.vic.gov.au/types-child-abuse	

Contact

We value your feedback on ways we can continue to improve and strengthen our child safety approach and encourage you to contact the Principal or Assistant Principal with any comments or questions.

Approval and review

Standard last reviewed	28/07/2026
Approved by	AVPS Principal - Sue Osborne
Next scheduled review date	Term 2 2028